

JOB ANNOUNCEMENT

Position: Dental Hygienist

Program: Dental

Supervisor: Clinical Director

Salary: \$81,494.40 - \$92,123.20 (Grade 27, Step 08 – Grade 29, Step 09)

Classification: Exempt

Location: Owyhee Nevada, 89832

OPENS: July 20, 2026

CLOSES: Open Until Filled

SPECIFICATIONS: All applications must be fully completed. Any incomplete, undated or unsigned applications will not be processed (Do not refer to the resume in lieu of making required comments on the application) **Please attach all required documentation as specified in the Job Announcement. Failure to attach required documents will disqualify you from consideration for this position.** Employment Applications are available at the Human Resource Department. Any questions regarding this position is to be directed to the Human Resource Department at the above listed telephone number.

Preference for filling vacancies will be given to qualified Indian Applicants in accordance with the Indian Preference Act (Title 25 U.S. Code, Section 472 and 473). However, the Shoshone-Paiute Tribes is an equal opportunity employer and all qualified applicants will be considered in accordance with the provisions of Section 703 (I) of the Title VII of the Civil Rights Act of 1964, as amended.

The Shoshone-Paiute Tribes application form for employment must be received by the Human Resources Office by 5:00 PM of the closing date of this job announcement.

In accordance with Shoshone-Paiute Tribes' Resolution No. 00-SPR-31, all new employees are required to pass a pre-employment drug/alcohol test.

THE SHOSHONE-PAIUTE TRIBES RESERVES THE RIGHT TO CONDUCT BACKGROUND CHECKS ON ALL NEW EMPLOYEES. In accordance with Shoshone-Paiute Tribes' Resolution No. 95-SPR-

Job Function:

The Dental Hygienist will provide support to the Dentist and complete prep work so they can more efficiently care for patients. Will assist the dentist with other tasks as assigned.

Specific Duties:

- Patient Care Oversight: Ensures high standards of patient care and satisfaction. Address patient inquiries and complaints, and implements policies to enhance the patient experience.
- Regulatory compliance: Ensures the dental clinic adheres to health and safety regulations, including AAAHC, as well as dental industry standards. Maintain accurate patient records and ensures compliance with privacy laws.
- Operational efficiency: Manage daily operations, including appointment scheduling and inventory management.
- Dental Hygienist will screen patients during checkups
- Review Patients dental history
- Recommend care to improve a patient's oral health
- Perform preventative dental care
- Apply fluoride treatments.
- Takes x-rays and review them for signs of dental diseases.
- Assist in updating Dental policies and procedures.

Minimum Qualifications:

- Bachelor's degree required in Dental Hygienist
- Some knowledge of budget preparation, budget submission, budget compliance, and budget administration.
- Some knowledge and skills as to local, State, and Federal Government laws and regulations.
- Strong Leadership skills and ability to lead and motivate a team and fostering a positive work environment
- Must complete continuing education to keep the license current.
- Some knowledge of writing, editing, and updating Policies and Procedures.